

LEAGUE OF WOMEN VOTERS OF HONOLULU
EDUCATION FUND

CALL TO ORDER: A meeting of the Board of the League of Women Voters of Honolulu Education Fund was called to order at 10:45 a.m. on Thursday, November 13, 2007, in the League office.

PRESENT: Jean Aoki, Arlene Ellis, Helen Griffin, Robin Loomis, Suzanne Meisenzahl, Sue Miller.

BY-LAWS: Helen Griffin completed the revision of the proposed By-Laws as was determined at the last meeting. She sent them to Steve Trussel to input to the League's computer, but they lost their formatting. The unformatted version was passed out to each member. Suzanne Meisenzahl will reformat them for the next meeting. Each board member will review the revised By-Laws so that it can be signed by each one at the next meeting.

CRITERIA FOR THE ASTRID & DONALD MONSON GRANTS: Both Helen Griffin and Robin Loomis had handed out their versions of the criteria to be used for determining which applications for grants comply with the terms of the will at the October board meeting. Both versions followed the terms as stated in the will very closely. Jean Aoki asked how broadly the will can be interpreted. After discussion a motion was made by Helen Griffin and seconded by Jean Aoki that we have an attorney look at the Monson will and ask if the will allows us to use the money for quality of life projects other than housing, land use, tax, and environmental issues. Sue Miller volunteered to call the Hawaii Community Foundation's lawyer and ask if she can do this for us. If she gets an affirmative answer she will check with Arlene Ellis about the fee for this service.

OTHER BUSINESS

State's request for check: Sue Miller said that State had not received the check they had asked for, and Arlene said she would cut it today, but that it would only be for one-half of the PMP.

Need for filing taxes: Sue Miller said that nonprofits that have more than \$25,000 in annual income are required to file income tax reports, and we should be prepared for it as we will very likely be receiving that kind of money in the near future. Suzanne Meisenzahl will look into finding someone for advice.

NEXT MEETING:

1. Decide on the criteria for Astrid & Donald Monson grants
2. Decide on the criteria for the \$5,000 Astrid & Donald Monson annual award
3. Decide on American Funds or Merrill Lynch

The Board will meet on **Tuesday, January 15, 2008**, 10:30 a.m. in the League office.

The meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Robin Loomis, Secretary

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