

LEAGUE OF WOMEN VOTERS OF HONOLULU
EDUCATION FUND

CALL TO ORDER: A meeting of the Board of the League of Women Voters of Honolulu Education Fund was called to order at 10:00 a.m. on Tuesday, March 17, 2009, in the League office.

PRESENT: Jean Aoki, Arlene Ellis, Helen Griffin, Robin Loomis, and Suzanne Meisenzahl.

OLD BUSINESS

Fiscal matters - Suzanne Meisenzahl contacted Jan Choy, our CPA, who provided draft Profit & Loss statements for the last fiscal year and current fiscal year. Choy also prepared Ed Fund's tax return that the Treasurer signed and mailed to the IRS. Choy submitted a bill for \$678 for the tax preparation. Another bill for \$602 included the "Quick book" and computer files, and the setting up of the pass through funds procedure for Les Ihara's Healthy Democracy Education Project (12 hours of her time with Barbara Polk). Suzanne will ask Choy if she has copies of everything she turned over to Polk, so that we know what to do for any other nonprofit group wanting to do something similar. For the time being we will continue to ask Choy to manage the Profit & Loss statements.

NEW BUSINESS

Treasurer - Jean Aoki submitted her resignation as Treasurer, and the Board accepted it. Helen Griffin made a motion seconded by Jean Aoki nominating Suzanne Meisenzahl to be Treasurer and continue to work with Jan Choy. The motion passed unanimously.

Agendas – Helen Griffin said that there should be an agenda before every meeting. The President will call the Secretary before meetings with an agenda. Also, Griffin will come in every Tuesday to organize the files in one place accessible to all board members.

American Funds account - Suzanne Meisenzahl met with David Takagi who gave her the bad news that our portfolio with American Funds has lost \$160,000 during the country's financial meltdown. Since the board agreed at the beginning that the money invested in American Funds would be for the long haul, we will continue to keep it there.

City Council special election - Ursula Retherford asked Arlene Ellis if Ed Fund can help with a special election forum for the Windward City Council seat.

Nomination for annual Monson award – Jackie Parnell has submitted the nomination of Claudia Shay. We will have a file of nominees and take this up toward the end of the year.

Update "Citizen's Guide to the Oahu Development Plans" – Suzanne Meisenzahl said that Elizabeth Reilly wants to update Astrid Monson's plan that was completed in 1989. She was asked to submit a proposal, but seems to have backed off on it. If anything is

going to happen, a committee needs to be formed. Possibilities include Carol Whitesell, Kathy Abu, Kimo Frankel, Doug Meller, and Donna Wong. Robin Loomis will ask Carol Whitesell if she has a copy of the plan.

Voter Owned Hawaii request - Jean Aoki said that Voter Owned Hawaii is asking for a grant of \$5,000 that would be given to HEP (Hawaii Elections Project), since both groups work on the public funding of elections. Last session a bill passed that would do a pilot project on Hawaii Island for their County Council race in 2010. This year a bill is pending to postpone it until the 2014 election. If this bill fails and 2010 is still the date, the public will need to be educated on public funding. Kory Payne works part time for each group. Money will be needed for him to go to Hawaii, publish a brochure, etc. As any board member can call a meeting, Jean Aoki will come up with a proposal and call a meeting.

MISCELLANEOUS

Suzanne Meisenzahl will meet with Jan Choy next week.

ADJOURNMENT

The meeting was adjourned at 12:05 p.m.

Respectfully submitted,

Robin Loomis, Secretary

Edfund22:3/23/09