

LEAGUE OF WOMEN VOTERS OF HONOLULU
EDUCATION FUND
MINUTES, BOARD OF DIRECTORS' MEETING
August 1, 2013

CALL TO ORDER: The meeting was called to order at 1:00 p.m. by President Robin Loomis. The meeting was held at the League office, 49 S. Hotel St., #314, Honolulu, Hawaii, the President being in the chair and the Secretary being present.

ESTABLISH A QUORUM: A quorum was established. In attendance were Jean Aoki, Helen Griffin, Piilani Kaopuiki, Robin Loomis, Sue Miller, Elizabeth Reilly, Carol Whitesell and Donna Wong. Debbie Lau Okamura was absent.

APPROVE MINUTES – June 6, 2013: The minutes of the previous meeting were approved as circulated. There was no meeting in July.

TREASURER'S REPORT: Sue Miller reported she opened a business checking account with First Hawaiian Bank. President Loomis, Treasurer Miller and Secretary Kaopuiki are authorized to sign EdFund checks. Only one signature is required. Our account with Merrill Lynch was closed. The board agreed that it would be wise to have some funds in safekeeping. Miller will consult with David Takagi about the advisability to move \$100,000 into a money market account for that purpose. Balances reported:

Checking	\$ 29,709.00
American Fund, as of June 28	599,948.00
Thornburg Investment Management Fund	38,418.00

OLD BUSINESS:

1. Ongoing Grant Projects –

a. Revision of Guide to Development Plans: Project manager, Elizabeth Reilly, is waiting for the completion of the City & County of Honolulu General Plan. The project is on hold.

b. Olelo Assistance, 2013: Project manager Elizabeth Reilly, submitted a request for reimbursement of expenses - \$250.00, for the Making Democracy Work series. Reimbursement was approved. Also approved was a direct \$100.00 payment to Olelo for the next show in the series.

2. Report from Donna Wong on Hawaii's Thousand Friends' request for information from Hawaii Community Foundation's investing of Astrid Monson's funds by Bank of Hawaii – Donna Wong will send her report to Robin Loomis.

3. Report from Debbie Okamura on some specific guidelines on how to handle grants from Monson award and other Education funds – No report due to the absence of Debbie Okamura.

NEW BUSINESS:

1. Request for Olelo funding for 2014 – Reilly reported that the cost will not exceed \$600.00. Amount was approved.

2. Monson Award – Entries received in prior years were reviewed.

- a. Steve Trussel & JoAnn Maruoka submitted by Sue Miller – closed out.
- b. Pearl Johnson submitted by Sylvia Mitchell – closed out.
- c. Ursula Retherford submitted by Donna Wong – remains open.
- d. Dick Poirier submitted by Joy Marshall – remains open.
- e. Kahea submitted by Elizabeth Reilly – closed out.
- f. Malama Maunalua submitted by Amy Monk – remains open.
- g. JoAnn Yukimura submitted by Carol Bain – closed out.
- h. Jeannie Ota submitted by Suzanne Meizensal – closed out.
- i. Claudia Shea submitted by Jackie Parnell – closed out.

ANNOUNCEMENTS:

NEXT MEETING: Thursday, September 5, 2013, 1:00 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 2:15 p.m.

Piilani Kaopuiki, Secretary