

LEAGUE OF WOMEN VOTERS OF HONOLULU
EDUCATION FUND
MINUTES, BOARD OF DIRECTORS' MEETING
October 2, 2014

CALL TO ORDER: The meeting was called to order at 1:10 p.m. by President Robin Loomis. The meeting was held at the League office, 49 S. Hotel St., #314, Honolulu, Hawaii, the President being in the chair and the Secretary being present.

ESTABLISH A QUORUM: A quorum was established. In attendance were Piilani Kaopuiki, Robin Loomis, Nancy Marker, Sue Miller, Debbie Lau Okamura Elizabeth Reilly, Carol Whitesell and Donna Wong. Jean Aoki was absent.

APPROVE MINUTES – September 4, 2014: The minutes of the previous meetings were approved as circulated.

TREASURER'S REPORT: Miller reported account balances:

Checking account as of September 1 - \$13,903.61.

Thornburg Bond Fund as of August 31 - \$40,270.53.

American Fund as of June 30 - \$685,135.25

Reconciliation of the checking account is complete. Accounting of received funds as donations is in progress with LWV Honolulu and State LWV. A ledger system will be established to track grant reimbursements.

OLD BUSINESS:

1. Ongoing Projects –

a. Revision of Guide to Development Plans, approved July 2010: Wong reported that she and Reilly have renamed the project - Citizen's Guide to Land Use Planning - because the Oahu general plan is not progressing. Wong moved and Marker seconded to approve a change in the project scope from the current guide to development plans to making a broader guide on the whole planning process at state and Honolulu county levels. Motion passed unanimously. The finished Guide would be posted on League's website with limited paper copies made available. Project leaders, Wong and Reilly, will review their budget of the original project and report on how best to distribute the finished product at the January meeting. Given the new scope of the project, Wong and Reilly also agreed to provide an updated schedule for the completion of the project.

b. Olelo taping 2014-15, approved October 4, 2012, Annual review of Olelo forms: Reilly reported that Pearl Johnson got the Olelo documentation. There is no change to the \$50.00 fee structure per studio session.

c. LWV-Honolulu Development/Sustainability Educational Field Trips & Seminars, approved February 6, 2014: Loomis reported that Karen AhMai submitted a request and was reimbursed \$332.31 for the purchase of two LWV banners with portable stands. Reilly reported that she had attended one of the meetings sponsored by the LWV Honolulu and their partners. The new banners worked very well.

2. Monson award: President Loomis wrote a congratulatory email to Chris Cramer, Maunalua Fishpond Heritage Center, the Monson award selectee. She also wrote to the submitter of the nomination for Kokua Kalihi Valley. The board agreed it is Ed Fund's responsibility to support the expense for the award, the gift to go with the award, the lei for the recipient and the meals for the recipient and one guest. Honolulu League should not bear the cost for basic expenses for the award. Kaopuiki will invite Honolulu president Ann Shaver to the November meeting to report on Monson award event plans.

NEW BUSINESS:

1. Review of application process: Kaopuiki called for comments to the draft grant guidelines and forms that were distributed last month for review. No comments received. Miller requested a few days to review the drafted guidelines prior to having them uploaded onto the website.

2. Other: None.

ANNOUNCEMENTS:

1. NEXT MEETING: Thursday, November 6, 2014, 1:00 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 2:05 p.m.

Piilani Kaopuiki, Secretary